



# UKG for IT Staffing

## Minimize compliance risk while automating the enforcement of work, pay, paid time off, and regulatory rules

### Key benefits

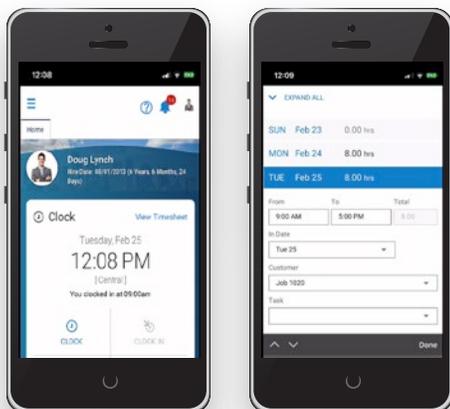
- **Use real-time employee data** to better manage compliance and fairly enforce work rules across the entire organization
- **Gain one unified view** of all employees' time, costs, and activities from one reliable source
- **Improve efficiency** while reducing errors and compliance issues with automated timekeeping

Compliance regulations can be challenging to navigate at any time, but in these uncertain times, your issues increase as new bills and legislation that affect compliance take effect. Without the proper insights, information, and tools, you could put your organization at risk of unnecessary compliance litigation. So how can you stay on course when you are immersed in timekeeping, labor cost tracking, mandatory paid time off, and billing complexities — or dealing with manual timekeeping that compounds inefficiency, errors, and compliance risks?

UKG for IT Staffing can help. With a single, fully integrated solution, you can overcome compliance issues by automating work rules and paid time-off accruals. In addition, advanced integrations for quick and easy assignments and decreased time to billing help you improve profitability.

With robust mobile capabilities, self-service, and smart alerts, UKG for IT Staffing instantly engages employees and allows supervisors to manage in the moment. Your employees can submit timesheets, view schedules, request time off, allocate hours to customers and projects via embedded dropdown smart lists, and even punch in and out with GPS tracking — all from an Apple®, Android™, or Windows® mobile device. Managers can approve timesheets and time-off requests, make timesheet corrections, manage schedules, view reports, and access employee information from anywhere, anytime. Managers can even notify employees of schedule and assignment changes via email or text alerts.

Read on to learn how UKG for IT Staffing brings you five essential capabilities that give you the confidence to navigate the complexities of workforce management and compliance.



### Input options

- In and out timeclock punching with allocations and optional geofencing tracking
- Summary hours input with allocations
- Employee mobile time punch, detail, and summary entry

Revising time-off policies and enacting creative scheduling solutions will arm organizations with a competitive edge for top talent ... while helping businesses comply with and stay ahead of growing regulation.<sup>1</sup>



## Five essentials for navigating workforce management and compliance

**Mobile:** Approve timesheets and time-off requests, edit and manage exceptions and schedules, view reports, and access employee profiles — from anywhere, at any time — and enable employees to submit timesheets, view schedules, and request time off while punching in and out

**Flexible:** Instantly allocate hours to customers and projects via embedded dropdown smart lists with several different time collection methods

**Integrated:** Take advantage of multiple integration capabilities with staffing-specific front office and enterprise resource planning solutions

**Customizable & flexible:** Gain intuitive report-writing capabilities with multiple export options and auto-report scheduler and emailing

**Modern:** View all relevant employee information via an actionable, intuitive user interface

Now you can take control with the complete automation and relevant information you need to minimize compliance risk, control labor costs, decrease time to accurate billing, and improve workforce productivity for more competitive and profitable agency operations. With UKG™ solutions, you can be confident you will have the right information and tools to stay current with Department of Labor and other federal, state, and local industry regulations, including:

- The Affordable Care Act
- The Fair Labor Standards Act
- New legislation taking effect in 2020 and beyond

<sup>1</sup> The Workforce Institute at Kronos Incorporated, *2020 Global Workforce Predictions from The Workforce Institute at Kronos* (January 6, 2020), found at <https://www.kronos.com/about-us/newsroom/2020-global-workforce-predictions-workforce-institute-kronos>.



Our purpose is people

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