

# American Staffing Association

**Position Title:** Vice President, Advocacy

**Supervisor:** Senior Vice President, Chief Legal and Operating Officer

**Department:** Legal and Public Affairs

**Position summary:**

This individual helps to formulate the staffing industry's position on labor, employment, tax, benefits, and other public policy issues affecting the industry and advocates those positions before courts, legislatures, and regulatory bodies. Analyzes proposed legislation and regulations, and existing laws, and prepares statements, issue papers, legal memoranda, briefs, talking points, and testimony in support of the industry's positions. Engages and oversees outside lawyers regarding matters affecting the staffing industry; serves as a staff liaison to the ASA legal and legislative committee and other business groups on regulatory and public policy issues. Serves as a media spokesperson on legal and regulatory issues affecting the staffing industry.

**Qualifications (Skills, Experience, Education, Training, Etc.):**

This is a senior position requiring substantial relevant government, private law practice, corporate, or trade association experience. Individual must have law degree and excellent analytical and written and oral communication skills; **strong writing and editing skills are essential.**

<b>Principal Duties</b>	<b>Percentage of time:</b>
<b>Executive, Administrative, and Advisory:</b>	<b>100%</b>

- o Analyzes existing laws and regulations, as well as proposed legislation and regulations, with respect to impact on the staffing industry
- o Drafts testimony, legal briefs, talking points, and memoranda regarding same
- o Works with outside legal counsel and lobbyists
- o Prepares policy papers, articles, and reports on relevant issues affecting the staffing industry