



YOU ARE INVITED  
TO JOIN THE  
INDUSTRY ELITE

# CERTIFICATION PROGRAMS



From the industry's leading professional association comes the industry's most respected professional credentials



Certified Staffing Professional



Technical Services Certified



Certified Search Consultant



Certified Health Care Staffing Professional



American Staffing Association

# ASA delivers four prestigious certification programs...



## **Certified Staffing Professional®**

The CSP® program features rigorous content focused on employment and labor law at both the federal and state levels. All who work in the staffing business benefit from earning this credential, including owners, executives, branch managers, and sales representatives.

About the CSP online exam:

- ① 100 questions
- ① Timed, two-hour exam
- ① More than 15 subject areas, including wage and hour laws, the Affordable Care Act, workplace safety, and workers' compensation



Learn more at [americanstaffing.net/csp](http://americanstaffing.net/csp).



## Technical Services Certified<sup>SM</sup>

The TSC<sup>SM</sup> program is designed especially for professionals who work in technical, engineering, information technology, and scientific staffing. This program features all the rigorous content included in the CSP program, plus additional subject areas. **Those who earn the TSC credential automatically earn the CSP credential.**

About the TSC online exam:

- ① 120 questions
- ① Timed, two-hour exam
- ① All subject areas included in the CSP exam, plus per diem rules, worker classification, and H-1B visas



Learn more at [americanstaffing.net/tsc](http://americanstaffing.net/tsc).



## Certified Health Care Staffing Professional®

The CHP® program is designed specifically for staffing professionals operating in the health care sector. This program focuses on federal employment laws as they apply to health care staffing and includes subject areas such as malpractice issues, HIPAA, medical information privacy, health care credentialing requirements, and locum tenens as independent contractors.

About the CHP online exam:

- ① 120 questions
- ① Timed, two-hour exam
- ① More than 15 subject areas, plus topics specific to health care staffing



Learn more at [americanstaffing.net/chp](http://americanstaffing.net/chp).



## Certified Search Consultant®

The CSC® program is designed specifically for search and placement professionals. This program focuses on federal employment laws specific to recruiters as well as state licensing and registration laws applicable to direct hire firms.

About the CSC online exam:

- 🎯 50 questions
- 🎯 Timed, one-hour exam
- 🎯 Topics include agreements with clients, equal employment opportunity laws, pre-employment process, and state licensing and registration laws applicable to direct hire firms



Learn more at [americanstaffing.net/csc](https://americanstaffing.net/csc).

## ASA Certification Community— Be Among the Industry Elite

More than **12,000 professionals** in the staffing, recruiting, and workforce solutions industry have earned prestigious ASA credentials.

ASA-certified professionals are part of an elite community of industry professionals who add value to their client relationships, make their companies more competitive, and raise the professionalism and expertise of the industry.

As an ASA-certified professional you have access to a wide range of resources, including

- 🎯 *ASA Certified News* quarterly newsletter
- 🎯 Email alerts about CE opportunities and upcoming ASA webinars
- 🎯 ASA Central, an exclusive online community for ASA member staffing professionals



### You're In Charge

All ASA certification programs are self-directed. Online materials, such as the exams and video study modules, are available 24/7—for one year following your certification package purchase date. Once you are ASA-certified, you also have online access to your CE status.



Learn more at [americanstaffing.net/certification](http://americanstaffing.net/certification).

# Continuing Education— Maintain Your Earned Credential



Your ASA credential remains active for three years after you pass the exam.

To renew your credential, during the three years earn 30 hours of approved continuing education (CE), six pertaining to employment law. CHP credential renewal requires six hours of health care-specific CE. Earn 30 CE hours, pay the renewal fee, and you are actively certified for three more years.



## Free ASA Continuing Education

If your firm is an ASA member, ASA webinars and hundreds of on-demand recordings are available to you free. Check out and register for upcoming ASA webinars at [americanstaffing.net/webinars](http://americanstaffing.net/webinars).

Learn more about earning CE hours. Visit [americanstaffing.net/certification](http://americanstaffing.net/certification).



## ASA Learn

ASA has now launched onboarding courses. These new, interactive online courses have been specifically designed for staffing, recruiting, and workforce solutions professionals who are new to the industry or who want to refresh their skills. Each course qualifies for CE hours.

Visit [learn.americanstaffing.net](http://learn.americanstaffing.net) to learn more.



Learn more at [americanstaffing.net/certification](http://americanstaffing.net/certification).

# Must-Have Resources— Utilize Valuable Study Materials

New editions of two must-have resources are included in your CSP, CHP, and TSC exam package: *Employment Law for Staffing Professionals* and *Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements*.



Four interactive video modules and a corresponding workbook cover key topics on the CSP, CHP, and TSC exams.



Learn more at  
[americanstaffing.net/  
certification](http://americanstaffing.net/certification).