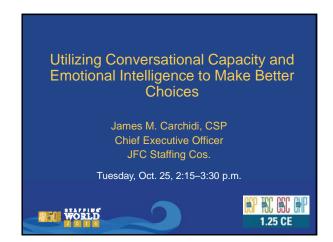
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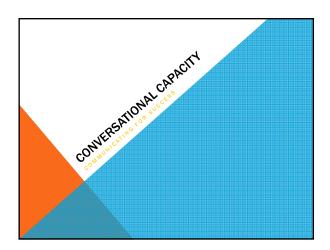
Utilizing Conversational Capacity and Emotional Intelligence to Make Better Choices

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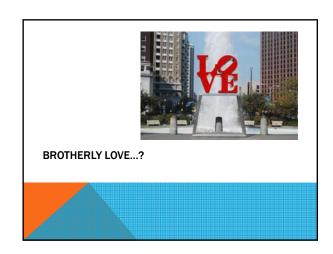


TREAT DIALOGUE AS A DISCIPLINE

Walk away with a simple and easy to use tactic for instantly becoming more resilient, learning oriented, while adapting better in shifting circumstances with greater speed and creativity.

ENCOURAGED TO THINK DIFFERENTLY Can I do it?" "Is it worth it?"



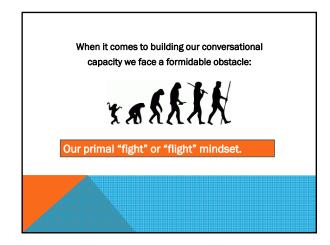


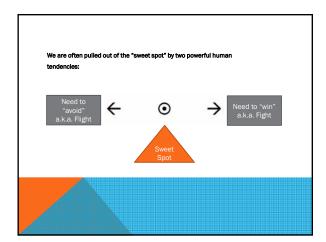




In most instances the root cause of conflict is...misunderstanding.

| Technical expertise is not enough | |
|--|---|
| High shared commitment is not enough | |
| Good strategy is not enough | - |
| if we have low conversational capacity. | |
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| "When building an organization most executives and managers focus on strategy, structure, staffing, process, systems, and financing. These | |
| are all hugely important aspects of building a thriving business. But they routinely ignore the most important variable of all – building their conversational capacity" | |
| conversational capacity | |
| Craig Weber, Author of Conversational Capacity: The Secret To Building Successful Teams That Perform When The Pressure Is On | |
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| In any conversation there is a "sweet spot" where | |
| conversations are balanced, open, and non-defensive. | |
| Good teamwork occurs here. | |
| We know we're in the sweet spot when there is relative balance between candor and curiosity. | |
| (reet | |
| spot | |
| | |
| | |





When facing a tough issue or situation we often move away from the "sweet spot" toward the extreme ends of the behavioral spectrum.

On the one hand I want to bring up a tough issue. On the other hand I want to avoid: - Looking like a non-team player - Causing a conflict - Feeling uncomfortable

Covering up our real feelings and thoughts Changing the subject to avoid the conversation Withdrawing my perspective and thoughts Holding the conversation with the wrong person/people a.k.a. Water Cooler or Hallway Discussions Using email to address concerns Most Common & BIG NO-NO

On the one hand I want to bring up a tough issue.

On the other hand I want to:

Win the conversation
Be right
Get others to see things my way and agree with me

This is when we HEAT UP... Dominating the conversation a.k.a. Talking Over the Person Interrupting Ralsing one's volce Little genuine inquiry into other views Dismissing and discounting of other views Putting forward one's position as "fact"

LOOK INTO THE MIRROR: REALITY CHECK No one is a pure "minimizer" or "winner." We all do both. So here are important questions to consider: Under what circumstances do I leave the sweet spot in order to "avoid?" Under what circumstances do I tend to leave the sweet spot in order to "win?" What sets me off? What are my triggers?

AWARENESS IS NOT ENOUGH Knowing you're drowning is no substitute for the ability to swim...Right? AND Knowing when you approach a conversation from a position of "fight" or "flight" is no substitute for the ability to stay in the sweet spot...Right?

MENTAL TRIGGER: RULE OF THUMB No matter how intense or emotional a conversation may be, remember to always come from a position of $\underline{\text{wonder or curiosity}}...$ (EX) *I wonder why we see things differently, tell me more about how you're looking at this issue." (EX) "I'm curious why we don't agree, help me see things through your PLAY FAIR: FOLLOW THESE RULES CONCEPT: Interrogate the issue not the other person ACTION: Replace the word "your" with "that" (EX) Help me understand how $\underline{\text{your}}\,\underline{\text{that}}$ idea would work. CONCEPT: Use "inclusive" not "divisive" vocabulary Replace "but" with "and" ACTION: (EX) I hear what you are saying $\ensuremath{\text{\textbf{but}}}$ and see this differently. THE RIGHT WAY AND THE WRONG WAY

YESIII

improvedl

I instinctively treat my views and opinions like hypotheses to be tested and

right wrong

I instinctively treat my views and opinions as truthi



