How to Purchase and Study for Your ASA Credential:

- 1. Decide which <u>ASA certification program</u> best suits your professional needs.
- 2. <u>Purchase</u> your ASA certification exam package from the ASA Store. You have one year from the date of purchase to take and pass the exam.
- 3. Study and prepare for the exam.

Here are Some Important ASA Exam Study Tips:

- Review the state and federal workbooks.
- Review the Certification Study Guide (online PDF document included in exam package purchase only).
- Review the online PDF study guide on the Affordable Care Act.
- Take the online practice exam to evaluate which areas require additional studying.
- Refer to the appropriate sections of the *Employment* Law and Co-Employment books for additional information on topic areas where you need to improve.
- Take the online practice exam again after additional study. You may take the online practice exam as many times as you like.
- Depending on your industry experience, allow four to six weeks and averaging one to two hours per week for studying.
- Allot two hours of uninterrupted time to take the exam.