

**Your Booth Comes With:**

- 8' High yellow and teal back drape
- 3' High yellow side drape
- Identification signs measuring 7" x 44" will be provided for booths that are 300 sq. ft. or smaller. For larger booths, identification signs will be available upon request.

The exhibit area is carpeted. Aisle carpeting is pepper. Booth flooring is required.

**Show Schedule**

**Exhibitor Move-In**

Monday	October 21, 2024	12:00 pm - 8:00 pm
		<i>400 sq. ft. or larger</i>
Tuesday	October 22, 2024	7:00 am - 2:00 pm
		<i>Linear booths</i>

**Exhibit Hall Hours**

Tuesday	October 22, 2024	5:00 pm - 7:00 pm
Wednesday	October 23, 2024	10:00 am - 7:00 pm
Thursday	October 24, 2024	8:00 am - 2:00 pm

**Exhibitor Move-Out**

Thursday	October 24, 2024	2:00 pm - 9:00 pm
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- All exhibitor materials must be removed from the exhibit facility by October 24, 2024 at 9:00 pm. To ensure all exhibitor materials are removed from the exhibit facility by the deadline, please have all carriers check-in by October 24, 2024 at 7:00 pm.
- Order outbound Material Handling Agreement(s) (MHAs) and Outbound Shipping Labels at [cyberservices.theexpogroup.com](http://cyberservices.theexpogroup.com)

**Marshalling Yard**

The show will be using a Marshalling Yard. Please see the Marshalling Yard forms for address and schedule.

**IMPORTANT DATES**

**Discount Deadline Date**

September 23, 2024

**Exhibitor Appointed Contractor Notification Deadline**

September 23, 2024

**Advance Warehouse Receiving Begins**

October 1, 2024

**Advance Warehouse Deadline**

*\*late fee applies after*

October 16, 2024

**Direct to Show Site Receiving Begins**

October 21, 2024

**Floor Clear By**

October 24, 2024 at 9:00 pm

**Shipping Addresses**

**Advanced Warehouse:**

Exhibiting Company Name / Booth # \_\_\_\_\_

Staffing World 2024

c/o The Expo Group & PGL/Metro Air Services

805 Airpark Commerce Drive

Nashville, TN 37217

Warehouse Hours:

Monday-Friday 9:00 am-3:30 pm

**Direct to Show Site:**

Exhibiting Company Name / Booth # \_\_\_\_\_

Staffing World 2024

c/o The Expo Group

Gaylord Opryland Resort - Ryman Hall B

2816 Opryland Drive

Nashville, TN 37214

**Additional Services**

- [Hanging Sign](#) - Encore