

# EXHIBITOR REGISTRATION FORM

Staffing World 2021 ▪ Sept. 28-30, 2021  
Gaylord Rockies Resort ▪ Denver, CO



**STAFFING WORLD®**  
ASA Convention & Expo

LEARNING INNOVATION LEADERSHIP

Sept. 28–30, 2021 ▪ Denver, Colorado

## REGISTER YOUR BOOTH STAFF

Register by Sept. 3 to ensure badges are ready for pick up on-site at Registration. Access to the exhibit hall will be by official Staffing World 2021 name badge only. All exhibitor personnel who will be staffing your booth during Staffing World must be registered regardless of length of time in the exhibit hall.

## EXHIBITOR CONTACT INFORMATION

Company name

Booth number

Address

City / State / ZIP code

Phone

Email

## COMPLIMENTARY REGISTRATIONS

Exhibitors are allotted two complimentary exhibitor registrations per 10' x 10' booth.

### Please check booth size:

10' x 10'	2 complimentary registrations
10' x 20'	4 complimentary registrations
10' x 30'	6 complimentary registrations
20' x 20'	8 complimentary registrations

## FEES FOR ADDITIONAL REGISTRATIONS

Beyond the complimentary registrations, exhibitors may purchase two additional registrations at the discounted price of \$995 each, plus two further additional registrations at the discounted price of \$1,695.

### Additional registrations beyond comp allotment:

Limit 2 at this rate:	x \$995	\$
Limit 2 at this rate:	x \$1,695	\$
Precon add on:	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>

## PAYMENT

Check enclosed (*payable to American Staffing Association in U.S. dollars drawn on a U.S. bank*)

Charge credit card: ASA will send you a link to pay online after submission

**ADD ON A PRECON PROGRAM.** Details on back.

## BOOTH STAFF INFORMATION

<b>1.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
<b>2.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
<b>3.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
<b>4.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
<b>5.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
<b>6.</b>	
First name	Last name
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	



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Visit the **Exhibitor Resource Center** at [americanstaffing.net/exhibitorresourcecenter](http://americanstaffing.net/exhibitorresourcecenter) to manage the exhibiting process.

## INSTRUCTIONS & DETAILS

### REGISTRATION ALLOTMENT

Each 10' x 10' booth comes with two complimentary registrations. After that, exhibitors may purchase two additional registrations at \$995 each, plus two further additional registrations at \$1,695. *Exhibitor registrations exceeding the total allotment of complimentary plus discounted registrations must be purchased at the full price **Industry Supplier rate** (\$3,795 members; \$5,795 nonmembers).*

### CORRECTIONS/ADDITIONS/CHANGES

Send changes in writing to Meghan O'Connor at [moconnor@americanstaffing.net](mailto:moconnor@americanstaffing.net).

### BADGES

**Badge sharing, splitting and reprints are strictly prohibited.** Exhibitor badges allow entrance to the exhibit hall during installation; during show hours as well as shortly before and after those hours; and during dismantling. Badges will be available for pick up at exhibitor registration. Work passes for installation and dismantling labor will be available at exhibitor registration. All company representatives are bound by the terms of the booth contract. Registrations must be paid in full by Sept. 3, 2021. After that date, registrations must be accompanied by payment at the time of registration.

### CONTRACT

All company representatives are bound by the terms of the Staffing World 2021 Exhibit Contract on file for the organization responsible for reserving exhibit space.

### CANCELLATIONS

Cancellations must be received in writing in the ASA office by Sept. 3, 2021. After that date, no refunds will be awarded. Alternate registrations will be accepted in lieu of cancellations. Refunds will not be awarded for no-shows.

### PRECON PROGRAMS

You may also add on a Precon Program to customize your Staffing World experience. **Programs are Tuesday, Sept. 28, 9:30 A.M.–1:30 P.M.** Lunch is provided.

**ASA members \$295; Nonmembers \$495**

Check the [show agenda](#) for updates on precons.

## BOOTH STAFF INFORMATION, continued

7.	
_____	_____
First name	Last name
_____	_____
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
8.	
_____	_____
First name	Last name
_____	_____
Title	Nickname for badge
E-mail (needed for roster and to send confirmation)	
Add on Precon Program: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	

## SUBMISSION

**Four easy ways to submit your booth staff registrations:**

### ONLINE

Visit [staffingworld.net](http://staffingworld.net) and click on **Secure Your Pass**. *You will be asked to sign in to the ASA site when you click on the **Secure Your Pass** link if you have not done so already.*

### E-MAIL

Meghan O'Connor, [moconnor@americanstaffing.net](mailto:moconnor@americanstaffing.net)

### FAX

ASA office at 703-253-2053

### MAIL

Complete this PDF and mail to the ASA office with payment:

American Staffing Association  
Attn: Meghan O'Connor  
277 S. Washington St., Suite 200  
Alexandria, VA 22314

**Register your booth staff by Sept. 3**